



San Diego: (619) 270-1145 | San Bernardino: (909) 522-4415 | Los Angeles: (213) 291-0758

Orange: (714) 453-9839 | Riverside: (951) 742-8921

Fax Line: (619) 245-2400

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Mailing Address: P.O. BOX 15712, San Diego, CA 92175

**Check by Phone/Fax/Email Form** Website: [www.TheLegalProcess.com](http://www.TheLegalProcess.com) | E-Mail: [support@thelegalprocess.com](mailto:support@thelegalprocess.com)

**Attention All New or Existing Clients!** – It is understood and agreed that your checking account will be debited immediately before services are rendered. Once you have agreed to pay by check, all invoices are due and payable according to the Acceptance of Terms & Conditions given below, including the website Terms & Conditions\*. **FAX COMPLETED APPLICATION TO: (619) 245-2400.**

**REQUIRED | CUSTOMER INFORMATION | REQUIRED**

Firm/Customer/Client Name:		
Street Address:		
City:	State:	Zip Code:
Mailing Address:		
City:	State:	Zip Code:
Home #: ( )	Work #: ( )	Cell #: ( )

How did you hear about us? \_\_\_\_\_

Business Type (Check One):  Individual  DBA  Corporation  LLC  LLP  Partnership  Other: \_\_\_\_\_

Account Administrator's Contact Information	Accounts Payable's Contact Information
Contact Name:	Contact Name:
Direct #: ( )	Direct #: ( )
E-Mail:	E-Mail:

**REQUIRED | CHECKING ACCOUNT INFORMATION | REQUIRED**

Check Name (Firm/Customer/Client/Individual name on check):		
Check Address:		
Check City:	Check State:	Check Zip Code:
Check Phone #: ( )		
Bank Name:	Checking Account Type (Circle One):   Business   Personal	
Bank Address:		
Bank City:	Bank State:	Bank Zip Code:
Bank Phone #: ( )		
Bank Routing #:	Bank Account #:	
Bank Code (i.e.: 16-49/1220)	Check # (To Use):	

**INFORMATION ABOUT YOUR COMPANY | DBA | PARTNERSHIP | CORPORATION | LLC | LLP | OTHER BUSINESS ENTITY |**

Legal Business Name:		
Legal Business State (If Multiple States - List All States):		
Agent for Service Name (Corp, LLC or LLP):		
Agent for Service Address:		
Agents City:	Agents State:	Agents Zip Code:

**Acceptance of Terms & Conditions** – It is understood and agreed that because business transactions are conducted electronically that a check not be present with TheLegalProcess.com in order for check by phone/fax/email charges to be valid and that the validity of such charges will not be challenged for that reason. It is understood that the person, firm or company (herein referred to as the "client") is to whom the check by phone/fax/email payment is granted. If the check by phone/fax/email is granted, it is understood and agreed that your check by phone/fax/email will be used as a guarantee of payment and that all invoices are due and payable upon receipt and will be debited by check by phone/fax/email to the client's checking account in the event that invoices are not paid within 15 days from the date of services rendered. The client may have a third party pay an invoice directly to TheLegalProcess.com. However, it is understood and agreed that TheLegalProcess.com has no relationship with such third parties and has no obligation to collect from them. Payment obligation rests solely with the client to whom credit is granted and TheLegalProcess.com will hold that client liable for payment and any invoices. TheLegalProcess.com reserves the right to restrict the credit of any client for any reason. It is also agreed to that this contract is negotiated in San Diego, California. It is understood that by signing this agreement you agree to our terms & conditions of use. It is also understood that by signing this agreement you agree to our website payment policy and website terms & conditions listed on our website at [www.thelegalprocess.com/paymentpolicy.htm](http://www.thelegalprocess.com/paymentpolicy.htm)\* or [/termsandconditions.htm](http://www.thelegalprocess.com/termsandconditions.htm)\*. We reserve the right to request a copy of a blank check by fax or email to validate the information provided if said information is from any new or existing client. It is also understood and agreed that this charge is for a service and the service is NON-REFUNDABLE, NON-REVOCABLE AND NON-CONTESTABLE. I waive my right of refund and/or to dispute the charge.

It is understood and agreed that a faxed copy or a scanned & emailed copy of this agreement will be considered an original document. I hereby certify that I am either the holder of the above referenced check by phone/fax/email or have been authorized by the holder of said checking account, to use it to pay for services provided by TheLegalProcess.com. It is understood that a personal guarantee will be required to be signed if the client is a Corporation, LLC, LLP or other form of entity.

\_\_\_\_\_  
(Print Name) (Signature) (Date)