



San Diego: (619) 270-1145 | San Bernardino: (909) 522-4415 | Los Angeles: (213) 291-0758

Orange: (714) 453-9839 | Riverside: (951) 742-8921

Fax Line: (619) 245-2400

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Mailing Address: P.O. BOX 15712, San Diego, CA 92175

Credit Authorization Form Website: www.TheLegalProcess.com | E-Mail: support@thelegalprocess.com

Attention All New or Existing Clients! – It is understood and agreed that your credit card will be charged for any and all services that are provided. Once you have been granted credit, all invoices are due and payable according to the acceptance of our Terms & Conditions given below, including the website Terms & Conditions\*. FAX COMPLETED AUTHORIZATION TO: (619) 245-2400.

REQUIRED | CUSTOMER INFORMATION | REQUIRED

Firm/Customer/Client Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home #: (\_\_\_\_) \_\_\_\_\_ Work #: (\_\_\_\_) \_\_\_\_\_ Cell #: (\_\_\_\_) \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Business Type (Check One):  Individual  DBA  Corporation  LLC  LLP  Partnership  Other: \_\_\_\_\_

Account Administrator's Contact Information

Accounts Payable's Contact Information

Contact Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Direct #: (\_\_\_\_) \_\_\_\_\_

Direct #: (\_\_\_\_) \_\_\_\_\_

E-Mail: \_\_\_\_\_

E-Mail: \_\_\_\_\_

REQUIRED | CREDIT CARD INFORMATION | REQUIRED

Credit Card Type: | AX | V | MC | D | Exp. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ CVV/CVC-Code (3 V/MC/D or 4 AX): \_\_\_\_\_

Card #: \_\_\_\_\_ Amount Authorized: | \$ |\$25 - \$100 | \$101 - \$250 | \$251 - \$400 | \$401+ |

Person Submitting Request (If Different from Cardholder): \_\_\_\_\_

Name of Cardholder: \_\_\_\_\_

E-Mail of Cardholder: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Billing City: \_\_\_\_\_ Billing State: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

INFORMATION ABOUT YOUR COMPANY | DBA | PARTNERSHIP | CORPORATION | LLC | LLP | OTHER BUSINESS ENTITY |

Legal Business Name: \_\_\_\_\_

Legal Business State (If Multiple States - List All States): \_\_\_\_\_

Agent for Service Name (Corp, LLC or LLP): \_\_\_\_\_

Agent for Service Address: \_\_\_\_\_

Agents City: \_\_\_\_\_ Agents State: \_\_\_\_\_ Agents Zip Code: \_\_\_\_\_

Acceptance of Terms & Conditions – It is understood and agreed that because business transactions are conducted electronically that the credit card not be present with TheLegalProcess.com in order for charges to be valid and that the validity of such charges will not be challenged for that reason. It is understood that the person, firm or company (herein referred to as the "client") is to whom the credit is granted. If credit is granted, it is understood and agreed that your credit card will be used as a guarantee of payment and that all invoices are due and payable upon receipt and will be charged to the client's credit card in the event that invoices are not paid within 15 days from the date of services rendered. The client may have a third party pay an invoice directly to TheLegalProcess.com. However, it is understood and agreed that TheLegalProcess.com has no relationship with such third parties and has no obligation to collect from them. Payment obligation rests solely with the client to whom credit is granted and TheLegalProcess.com will hold that client liable for payment and any invoices. TheLegalProcess.com reserves the right to restrict the credit of any client for any reason. It is also agreed to that this contract is negotiated in San Diego, California. It is understood that by signing this agreement you agree to our terms & conditions of use. It is also understood that by signing this agreement you agree to our website payment policy and website terms & conditions listed on our website at www.thelegalprocess.com/paymentpolicy.htm\*or /termsandconditions.htm\*. It is also understood and agreed that this charge is for a service and the service in NON-REFUNDABLE, NON-REVOCABLE & NON-CONTESTABLE. I waive my right of refund and/or to dispute the charge. A shipping & handling fee plus a convenience fee is additional.

It is understood and agreed that a faxed copy or a scanned & emailed copy of this agreement will be considered an original document. I hereby certify that I am either the holder of the above referenced credit card or have been authorized by the holder of said card, to use it to pay for services provided by TheLegalProcess.com. It is understood that a personal guarantee will be required to be signed if the client is a Corporation, LLC, LLP or other form of entity.

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)